

Political science
Semester 3 ; Paper no-5

Course Title: Indian Government and Politics -1
(3 Credits Course)

Objective

This Paper offers an introduction to Indian Constitution and Government. It begins with tracing a brief history of nationality movement which led to emergence of representative institutions. The student will gain understanding of the making of Indian Constitution and the structure of the Government. This course involves consideration of preamble, Fundamental Rights and Directive Principles of state Policy. The Parliament, Union government and Indian federation will systematically examine in this course.

Course Outline

Unit - 1 (A): Indian Constitution

- a) Constitution Assembly :
- b) Origin, Composition & character.
- c) Sources of influence and Ideological Background.

Unit – 1 (B) :

- a) Basic features of Constitution.
- b) Preamble and the basic Values.

Unit - 2 :

- a) Directive principles.
- b) Its meaning and importance.
- c) Implementation of directive principles.

Unit - 3 :

- a) Fundamental Rights given by the contributions of India.
- b) Human Rights.
- c) Fundamental duties.

Unit - 4

- a) Nature and Character of Indian Federal System.
- b) Evolutions of Indian Federation.
- c) Executive and Financial Relations between state and centre.

References :

1. ભારતીય સંવિધાન – કોલેજબુક ડેપો. જયપુર
 2. વર્તમાન ભારતીય શાસન પદ્ધતિ – સી. જમનાદાસ પ્રકાશન.
 3. ભારતનો બેધારણીય વિકાસ અને તેની કારગીરી. યુનિ. ગ્રંથ નિર્માણબોર્ડ. લેખન. પી.એન.શેઠ અને કે.સી.દેસાઈ
 4. ભારતીય સરકાર અને રાજકારણ યુનિ. ગ્રંથની લી.— દિનેશ શુક્લ
 5. રાજ્યબંધારણ દેવવ્રત પાઠક અને કાંન્તી પાઠક અનકા પ્રકાશન
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- Austin Granville, Indian Constitution and Politics : Cornerstone of a Nation, New Delhi : 1999p
 - A.S.Narang, Indian: Government and Politics, New Delhi: Gitanjali Publication, 2004.
 - R.T.Hardgrave, Indian : government and politics in a Developing Nation, New York : H.B. and World, 2000.
 - M.V.Pylee, our Constitution, government and Politics, Delhi: Universal 2000.
 - J.C.Johri, Indian government and Politics, vol land II, Delhi : Vishal, 1998 & 1999.
 - A.P. Avasthi, Indian Political System Agra : L.N.Agarwal, 2007.
 - Subhash. C.Kashyap, Our Constitution. An Introduction, New Delhi: National Book Trust, 2008.
 - M.P.Singh and Rakesh Saxena, Indian Politics - Contemporary Issues and Concerns, New Delhi : Pretice Hall, 2008

Modes of Transaction :

- 1) Lecture method combined with discussion.
- 2) Use of audio - visual aids and internet resources.
- 3) Supervising Project, presentations by students for self-study.

Activities :

- 1) Discussion
- 2) Library Research
- 3) Projects
- 4) Assignments

Political science
Semester 3 : Paper no-6

Course Title: Local Government in India and Panchayati Raj-1
(3 Credits Course)

Unit - 1 : Meaning and Nature of Local Government, Role of Local Self Government in Modern State

Unit - 2 : Rural Local Self Government in India, Decentralization of Powers, Panchayati Raj as an Instrument of Democratic Planning, Social Political Changes and Concept of Functional Democracy

Unit - 3 : Three-tier Structure of Panchayati Raj, Main Aims, Formation, Powers and Functions

- A. Gram Panchayat
- B. Taluka Panchayat
- C. Jilla Panchayat
- D. Election System

Unit - 4 : Panchayati Raj and Political Parties, Participation of people, Panchayati Raj and Casteism Gram Sabha

Reference Books:

1. Local Self Government in India : M. P. Sharma
2. Politics in India – Rajni Kothari
3. Bharat Ma Sthanik Prashasan – P. C. Sharma
4. ભારતમાં પંચાયતી રાજ – બી. સી. શાહ
5. પંચાયતી રાજ અને વિકાસ – પ્રો. પી. એન. શેઠ
6. ગુજરાતમાં પંચાયતી રાજ – પીતાંબર પટેલ

S.Y.B.A. Political science
Semester 3 Paper no-7

Course Title: Public Administration -1
(3 Credits Course)

Unit - 1 : Definition : Public Administration

- a) Definition
- b) Nature and Scope
- c) Coalition of Science and Public Administration and its importance.
- d) Organization
- e) Formal and Informal bases and principles of Organization
- f) Chief Executive Department.

Unit - 2 : Organization

- a) Field agencies.

Unit - 3 : Staff line

- a) Staff line-2.

Unit - 4 :

- a) Auxiliary agencies.
- b) Government enterprises and public corporation.

★ Reference Books :

1. L.D.White : Introduction to the study of public administrative
 2. W.F. Willinghly : Principles of Public administrative
 3. Nigam : Elements of public Administration
- રાજ્ય વહીવટના મુળ તત્વો – પી. હસમુખ પંડ્યા
 - લોક પકાશન કે નયે ક્ષિતિજ – પી.ડી . શર્મા
 - જાહેર વહીવટ – જે.બી.શુક્લ – અતુલ પ્રકાશન કિ.રૂા.૬૦ અમદાવાદ ૨૦૧૧
 - ભારત નુ વહીવટ તત્ત્વ – ગુજર ગ્રંથ નિર્માણ કિ. રૂા. ૪૫. અમદાવાદ
 - રાજ્ય વહીવટના મૂળતત્વો ગ્રંથ નિર્માણબોર્ડ – જે.બી.શુક્લ અમદાવાદ